STATE OF KANSAS
OFFICE OF THE STATE BANK COMMISSIONER
CONSUMER AND MORTGAGE LENDING DIVISION
700 SW Jackson St., Suite 300
Topeka, Kansas 66603-3796
785-296-2266 Fax: 785-296-6037

FINGERPRINT CARD REQUEST FORM

Any applicant who files an application for a Kansas Supervised Loan License, Kansas Mortgage Company License and/or Mortgage Loan Originator Registration must provide completed fingerprint cards with their application and pay to the Office of the State Bank Commissioner processing fees required by the bureaus of investigation to scan the cards.

Check the appropriate type of license below:

____**Supervised Loan Licensee/Applicant:** Fingerprint card must be completed for every new owner with ownership interest of 10% or more, and every new officer, partner and mortgage loan originator.

____**Mortgage Company Licensee/Applicant:** Fingerprint card must be completed for every new owner with ownership interest of 10% or more, and every new officer, partner and mortgage loan originator.

To request fingerprint cards, complete this form and fax it to the Office of the State Bank Commissioner at 785-296-6037.

Fingerprint cards should only be requested by the contact person at the mailing address of the principal business location of a licensee or applicant. Requests from branch offices or individual loan originators will not be processed.

Number of Fingerprint Cards Requested: _____

Contact Person: _____
(Name) (Phone Number)

Company: _____
(Name)

Company Mailing Address: _____
(Street)

_____
(City) (State) (Zip Code)

Company License No.: _____
(N/A if submitting new company license application)

The number of fingerprint cards requested will be mailed to the contact person at the mailing address of the principal business location of a licensee or applicant with instructions for completing the cards. Completed fingerprint cards and correct processing fees must be mailed with your application to the Office of the State Bank Commissioner as directed in the application. Any deviation from this procedure will delay the processing of your application.

Please contact us at 785-296-2266 should you have questions.