

# Kansas Office of the State Bank Commissioner

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## ***Consumer Education Grants***

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The mission of the Kansas Office of the State Bank Commissioner is to ensure the integrity of regulated providers of financial services through responsible and proactive oversight, while protecting and educating consumers.

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Contact:

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2019 - 2020

Applications are due by July 1. Review will be conducted throughout the 3<sup>rd</sup> quarter.

The Kansas Office of the State Bank Commissioner (OSBC) regulates all state-chartered banks and trust companies, savings and loan companies, mortgage businesses, supervised lenders, credit service organizations, and money transmitters. Statutes administered by the Division of Consumer and Mortgage Lending allow the OSBC to receive settlement proceeds to fund financial literacy programs to support the agency mission of educating consumers.

## **Criteria for eligibility**

The OSBC supports:

- Organizations whose mission is to provide financial literacy education or financial management skills to residents of Kansas, and whose grant proposal articulates this mission.

The OSBC does not award grant funds to:

- Individuals, or for the primary benefit of an individual
- Organizations affiliated with a current employee of the OSBC or a member of the State Banking Board
- Organizations that violate the Kansas Acts Against Discrimination
- Support political organizations or political or lobbying events, or organizations whose activities are designed to influence legislation or intervene in political campaigns
- Reduce a current debt

Part of the OSBC's mission is the financial education of consumers. Funding preference will be given to programs where results of the financial education provided are measurable and the resources available to consumers from the OSBC are promoted as part of the grant program funded.

The OSBC reviews and considers all funding requests received from a qualifying organization. Funding constraints may prevent the agency from supporting an eligible grant proposal. Grants are awarded on a one-time basis and are not an indication of long-term support. This is a competitive grant process and applicants must apply each year to receive funding consideration.

**~~ Please read all grant requirements and instructions prior to completing the grant application. ~~**



## Consumer Education Grant Application Form

Date of Application: \_\_\_\_\_ **Applications are due by July 1, 2019**

Legal Name of Organization to which grant would be paid: \_\_\_\_\_

Federal Employer ID Number of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Company Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please provide the following information. (Responses may be provided as an attachment to this document).**

Briefly describe the history of the organization:

Briefly state the organization's mission and current programs and activities that support the mission:

Describe the purpose of Grant:

Project/Program Name: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Has this Project/Program previously been funded by the OSBC? \_\_\_\_\_

**Note:** Please note that no requests for funding increases from the previous year's amount will be considered at this time.

Project Coordinator: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the target audience, goals and objectives of the Project/Program:

Describe the Project/Program activities and timeline that will be implemented to meet the project/program goals and objectives:

If this is a collaborative Project/Program, list all participants and describe how they will work together (through the activities listed above) to accomplish the objectives of the project/program. Describe how the grant funding requested in this application will fill a gap in services and avoid duplication of services or resources in the applicant's agency, related agency, or community:

Describe the evaluation method(s) that will be used to determine and measure the Project/Program outcomes. How will the organization determine whether the goals and objectives have been met?

If the organization received a grant award in the previous year, describe the activities or projects that were supported with grant funds. Please include examples and/or statistics that document the project's performance:

**Note: Grant recipients are required to validate how the project was implemented, and report whether the project achieved its goals and objectives. The report should include specific results and statistics regarding participants and how they benefited. This report is due to the OSBC no later than August 1<sup>st</sup> following the end of the grant period. Please see the attached sample form.**

**Project Budget:** Please attach a budget or complete the following form providing a detailed line-item budget of actual costs and a comprehensive list of funding sources (including monies already received) associated with the proposed project. **If requesting grant funds for any employee compensation, the request must be broken down within the line items of the budget or on the form below to reflect actual cost for the employee's specific activities to be completed as part of your project/program.** If applicable, include in-kind donations/non-cash support. Total expenses should not exceed total project funding.

**Project Budget**

Item Description	Amount Requested from OSBC	Amount from other sources	Total
<b>Project Totals</b>			

**Other Funding Sources (2<sup>nd</sup> column above)**

Funding Sources	Amount	Status
<b>Project Totals</b>		

Please provide the name, title, and a brief job description for any staff member listed in the budget and funded in whole or in part by the proposed grant. Describe what percent of their time is spent on, and how this staff member contributes to, meeting the goals of the grant project/program:

Available grant funds fluctuate significantly from year to year. Therefore, funding constraints may prevent the OSBC from supporting every eligible grant proposal. Grants are awarded on a one-time basis and are not an indication of long-term support.

Explain how funding at 75% of the amount requested would affect the program activities, goals, and outcomes; also describe the effect of funding at 50%.

Describe any efforts the applicant is making, or has made, to ensure the sustainability of the project/program for which funding is requested from the OSBC. Please detail how the project/program will be funded in future years if OSBC funding is reduced or is not available:

**Additional Required Documents:**

- Organizational Chart / List of Company Officers
- List of Board of Directors – Include name, address, affiliations, and term of service
- Current Organization Operating Budget
- Most recent Financial Statements – Audited or Reviewed if available
- Most recent Annual Report (if available)
- Most recent IRS 990 (if applicable)
- Most recent IRS determination letter indicating 501(c)(3) tax-exempt status and/or the most recent filing with the Kansas Secretary of State

**Organizational Attestation**

I certify, to the best of my knowledge, that all information provided in connection with this grant application is true, correct and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title